



Full Trustees

Meeting Room

July

Quorum requirements –50%, rounded up to the nearest person, of governors in post to be present before decisions can be made.

1. Welcome
2. Apologies & acceptance of apologies
3. Minutes of previous meetings:
 - a. Finance monthly meeting
 - b. Full Trustees
4. Matters arising from the minutes including action items:

Date/item	Owner	Action Item	Predicted impact of Action	Date to be completed	Status and date completed

1. Review of Trustees Membership- Elect Chair, Elect Vice, Elect and check committee membership and chairs
2. Correspondence and Declaration of Any other business
3. Declaration of Pecuniary Interest
 - a. Mrs Armstrong standing pecuniary interest in Mr Armstrong being school caretaker
4. Insolvency Reminder
 - a. Under our academy agreement, a trustees' membership to the board will terminate if they become insolvent – please may I remind you that if this affects you then you need to notify the Chair
5. Trustees in School
 - a. Visits – including formal visit reports – to chair prior to meeting.
6. Policy Reviews-
7. Head Teacher's Report including: -
 - a. Safeguarding / Child Protection / Looked After Children / Race Equality/Health and Safety
8. Committee Meeting items – now organised under the new OFSTED Framework as requested.

a. Leadership And Management

- i. Caretaker Report
- ii. Budget
- iii. Risk register
- iv. Safeguarding- including Treehouse and Inclusions Report, Single Central Record
- v. Final Staffing Plan for September
- vi. School Improvement Plan Close
- vii. Self-Evaluation (SEF) Update

b. Personal Development

- a. Collective Worship
- b. Pupil Premium

c. Extra-Curricular

c. Behaviour and Attitudes

a. Attendance- including lateness and sickness report

b. Behaviour- including Purple Ball and Think Tank Analysis

d. Quality of Education

i. Data Reports- Reading/Writing/Maths/GPS

ii. Data Targets Close

iii. Treehouse/Pupil Premium/Inclusion

iv. SEND

v. Interventions

vi. Behaviour

vii. Science Update

viii. Computing Update

ix. Curriculum Update

x. Subjects in Review Report

9. Update on Friends of Field Court Junior

10. Any Other Business

11. Exciting Days!

12. Dates of Next meetings

13. Confidentiality reminder