

Black Pen for a non-chronological report



1) **Do all your sentences make sense?** Read through each sentence slowly- do you need to delete words? Can you add anything in to make it make sense? Is the tense consistent?

2) **Improve the vocabulary**

- Are there any *dull* words that Year 3 could use? Can we up-level these using a thesaurus or iPad? Think about Teri 3 topic words but check that the word makes sense within the sentence!

3) **Improve the punctuation**

- FULL STOPS separating two separate sentences
- Capital letter for proper nouns
- Commas to separate clauses as needed
- Can you add a dash or semicolon be used instead of a full stop to link two sentences?
- Have your included a colon to introduce a list?
- Have you written formally and not included contracted words?
- Are all your subtitles underlined and with capital letters?

4) **Improve the sentences structure**

- Can you add a coordinating conjunction on the end?
- Can you add in a subordinate clause (by using a subordinate conjunction at the beginning or end of your sentence)?
- How could we make the sentence use parenthesis (with commas, dashes or brackets)?

5) Now read through - does it sound better and make perfect sense?



**IF SO, YOU HAVE EDITED
YOUR WORK!**